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ABSTRACT

New York State's plan for homeless education responds to requirements of the Stewart B. McKinney Homeless Assistance Act of 1987. The plan consists of a foreword, seven sections, and appendices. Section 1 provides an overview of homelessness nationally and in New York State. Section 2 summarizes federal legislation for homeless children and youth. Section 3 describes barriers to the education of homeless children and New York State regulatory correctives to these inequities. Section 4 surveys the status of the provision of educational services to homeless children in New York City and the rest of the state. Section 5 reports on the number and location of homeless children in New York City and elsewhere statewide. Section 6 details the state plan for homeless education for 1989 through 1991; it presents four overall goals and corresponding approaches, objectives, strategies, and expected results. Section 7 presents a timeline for the implementation of the state plan, which consists of 18 activities, and the time schedules or dates by which each is to be initiated. Appendices include the following: (1) state regulations and amendments; (2) an administrative directive; (3) census and survey information; (4) a list of school-based services for homeless students; and (5) a list of Homeless Advisory Committee members. (AF)

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THE NEW YORK STATE PLAN FOR THE EDUCATION OF HOMELESS CHILDREN AND YOUTH 1989-1991

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Prepared by the
Division of Student Development
and Family Support Services

The University of the State of New York
The State Education Department
Albany, New York

April 1989

UD 026 941

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FOREWORD

The New York State Education Department is responsible for the provision of educational services to school age children in New York State. The Division of Student Development and Family Support Services, (formerly a part of the Division of Parent Education, Child Development and Pupil Support Services), administers the program for Education of Homeless Children and Youth. This program is funded under Federal Grant No. 1-146013200-C6 and was initiated in FFY 1987-88. The Department submits periodic status reports to the Federal Office of Education as required by law.

Questions and comments regarding the plan are greatly appreciated and may be forwarded to:

New York State Education Department
Division of Student Development and
Family Support Services
Room 362 Education Building Annex
Albany, New York 12234

I. INTRODUCTION

Homelessness continues to be a problem both nationally and in New York State. Currently, it is estimated that New York's homeless population may be as high as 80,000 to 100,000. The number of persons sheltered is currently 36,560 which represents an increase of over 80% when compared to the 20,210 reported in 1984. The following economic conditions are believed to have contributed to the current situation:

- o a large and steady decrease in the State's low-income housing supply over the last decade, particularly in New York City;
- o a sharp and persistent rise in poverty during the same period; and
- o the high and steadily increasing cost of housing.

The homeless population in New York State includes single adults, older youth and families with children. Within this population are persons who suffer from mental illness, drug/alcohol addiction, victims of domestic violence or runaways. It is vital that a coordinated service approach be used to identify and meet the diverse needs of this population.

The January, 1989 Progress Report to the Governor and the Legislature on Programs For The Homeless in New York State submitted by the New York State Department of Social Services states that:

> "As a result of the dramatic growth in homelessness, New York State has established policies, created new program initiatives, and committed substantial resources toward the prevention and solution of homelessness. This effort has focused upon the provision and improvement of care in shelters and appropriate services to the homeless, the creation of a wide-range of special needs housing and services initiatives and an expansion of the supply of permanent housing."

The New York State Education Department is part of this comprehensive State effort to plan for and deliver services to this population. While the Department's main focus is educational services to school age children, the plan for these services must be part of a larger State/local effort to meet the multiplicity of needs presented by these families. All of the goals and activities in this draft plan are predicated upon the Department's commitment to a continued and expanded collaboration among all State, local and community agencies/organizations on behalf of homeless families.

II. FEDERAL LEGISLATION FOR HOMELESS CHILDREN AND YOUTH

The Stewart B. McKinney Homeless Assistance Act (Public Law 100-71) was signed into law on July 22, 1987. This complex piece of Federal legislation provides funding for various programs designed to provide housing and services to homeless persons. Title VII Subtitle B, Education for Homeless Children and Youth, authorizes grants to states to carry out the following activities:

-- **Establishment of a State Office of Coordinator of Education of Homeless Children and Youth which will:**

- o gather data on the number and location of homeless children and youth statewide;
- o identify the special needs of this population and the difficulties that arise in placement of children in elementary and secondary schools (efforts to resolve these difficulties will be included);
- o identify current models used to provide services to this population; and
- o disseminate all information obtained to local educational agencies and state agencies.

-- **Preparation and implementation of a State Plan for the Education of Homeless Children and Youth. Legislation requires that the State Education Department:**

- o develop provisions to ensure access to a free, appropriate public education for each student;
- o direct local educational agencies to make choices regarding placement issues;
- o provide procedures to resolve disputes concerning educational placements of homeless children and youth; and
- o ensure provision of services to homeless children.

The Act specifically requires that, "In any State that has a residence requirement as a component of its compulsory attendance laws, the State will review and undertake steps to revise such laws to assure that the children of homeless individuals and homeless youth are afforded a free and appropriate public education."

The New York State Education Department applied for funding under this subtitle in April 1988 and received an allocation of $406,371 to accomplish the tasks enumerated in the legislation. It is specified that the funding must be used for administrative costs and cannot be used to fund actual services to this population.

III. BARRIERS TO EDUCATION OF HOMELESS CHILDREN

Denial of access to educational services based upon residency was identified nationally as a major barrier for homeless children prior to passage of the McKinney Act. Therefore, this legislation emphasizes that addressing this issue must be a major effort at the State level.

In New York State, Education Law Section 3202 specifies that student eligibility to attend public school is, with certain exceptions, based upon residency within a particular school district. The traditional concept of residency as used in Education Law was not easily applied to homeless families temporarily living in hotels or shelters which led to confusion as to school district responsibility to provide services to children of such families and denial of access in some situations.

The extent of the problem grew during the 1986, 1987, and 1988 school years as numbers of homeless families continued to increase dramatically in the suburban counties surrounding New York City. Three years of legislative efforts to amend this law to provide explicitly for the education of homeless children reached a dead end with little likelihood of passage in the near future. This issue was never a problem in New York City which functions as one school district.

On May 20, 1988, the Board of Regents adopted an amendment to Section 100.2 of the Regulations of the Commissioner of Education pursuant to Sections 207, 305, 3202 and 3205 of the Education Law relating to the education of homeless children (see Appendix A).

In summary, the new regulations:

- provide definitions for homeless child, school district of last attendance and school district of current location;
- allow the parent, the person in parental relation to a child or the homeless child, if no parent is available, to designate which of certain school districts the child will attend;
- provide options for attendance which include the school district of last attendance, the school district of current location or a school district participating in a voluntary regional placement plan; and
- allow parents to change a designation of the school district in which the child will attend school either before the end of the semester for which the designation is first made, or within 60 days from the date of the designation, whichever is later.

The third option, that of a regional placement plan, gives school districts within a region the ability to develop, on a voluntary basis, a placement plan that would make the most efficient and effective use of all available school vacancies in an area. Any regional plan proposed must be approved by the Commissioner of Education.

In late summer, 1988, State legislation regarding provision of State aid to cover the costs of educating certain homeless children was enacted (see Appendix B).

The new law, Chapter 348 of the Laws of 1988, adds a new subdivision 8 to Section 3202 of the Education Law authorizing the Commissioner of Education to pay the full costs of educating homeless children who are being educated in a public school district different than the district of last attendance. The implementation of this law in conjunction with the new regulation would proceed as follows:

- The parents of, or persons in parental relationship to, a homeless child may designate the school district to be attended by the homeless child from among: a) the school district in which the child could have legally attended at the time the family became homeless (the school district of last attendance as a permanent resident); b) the school district where the family is temporarily located at the present time (the school district of current location); or c) a school district voluntarily participating in a regional placement plan approved by the Commissioner of Education.

- The designated school district accepts the homeless child for attendance upon instruction. If the school district providing educational services to the child is different from the school district of last attendance, the district providing the services bills the State Education Department for the total direct cost of educational services provided.

- The Education Department reimburses the school district providing educational services, if different from the school district of last attendance, on a current year basis for the direct costs incurred.

- The Education Department deducts a basic contribution from State aid payable to the school district of last attendance in the year following the year that services are provided to the homeless child by another school district. The basic contribution is equal to the local tax revenues per pupil of the school district of last attendance multiplied by the full-time equivalent attendance of the homeless child.

The bill also amends Social Services Law by adding a new subdivision (6) to Section 62 that requires local social service districts, which provide assistance to a homeless child

located outside of the school district of last attendance, to so notify the Commissioner of Education, the school district of last attendance and the school district designated by the parent or homeless child concerning the designation of the school district which the child will attend. Local social service departments are responsible for obtaining signed designations from parents for forwarding to the State Education Department.

Other major barriers to education of homeless children and youth identified by review of the literature, through site visits to hotels, and by communication (verbal and written) from school administrators, State and local agencies, community service providers and advocacy groups are summarized as follows:

- Ongoing lack of adequate food, clothing and sleep due to temporary living situation;

- Unmet health care needs, both preventative and acute care, and health problems that are exacerbated by temporary living situations; and

- Overwhelmed parents/children who are under a great deal of stress on a daily basis with resulting observable negative, psychological, social, behavioral, and emotional effects on parents/children.

Studies on homelessness and homeless families document that families and children who live for any extended period of time in a hotel, motel, or shelter do not have access to many of the most basic necessities for living. These families are focused on survival needs of housing, food and basic health care. Some of these families can be identified as "multi-problem" which includes drug/alcohol addiction, child abuse and neglect, malnutrition, serious illness and foster care placements. The overwhelming nature of these and other problems forces parents to concentrate on securing food, clothing and safe shelter. Consequently, the issue of education and school attendance no longer holds the same priority in the lives of those families. Local social service districts, charged with meeting the basic temporary and re-housing needs of families, are not always able to address the educational needs of these children. Therefore, these functions are left, almost completely, to the local school district.

Student problems that result are as follows:

- Students may lose continuity of instruction causing gaps in developmental learning and necessitating, in many cases, remediation.

- Mobility impinges negatively upon the student's achievement in general and can have serious long-term academic, social and emotional effects.

- There is usually a disruption in provision of services (educational, social, health, remedial, recreational) to these students.

School problems that result are as follows:

- Classroom placements are often made with little or no information carried from one school to the next.

- Coordination is problematic. Difficulties include tracking children, records management and adequate service provisions. Additionally, questions arise among service providers as to who serves which child/family needs.

- Testing and evaluation data for school districts with large homeless populations may be negatively affected. Although the total number of students may remain the same, the scores on pre- and post-tests could reflect a different population since children move in and out of the district rapidly.

- Some smaller school districts could face an influx of large numbers of new students due to the location of temporary shelters. This type of situation is not always predictable and makes systematic planning for instructional programs extremely difficult.

- Teacher morale is affected, including frustration and despair due to the need for additional recordkeeping, repetition of lessons, and students that present a variety of special needs due to the fact of their homelessness.

IV. STATUS OF PROVISION OF EDUCATIONAL SERVICES

A. New York City

Update on the Provision of Educational Services to Homeless Children and Their Families in New York City

According to the Chancellor's revision of Special Circular #6 dated August 6, 1988, the 1988-89 school year will be one of transition. During this school year, the Board of Education intends to demonstrate that educational programs are most effective when planned and implemented at the local level. Over the past few years, most of the programs and services provided for homeless children and youth in New York City have been developed and overseen by Central Board of Education staff in the Office of Student Progress. These activities have been supported with a combination of funds including local tax-levy dollars and State money provided through the Attendance Improvement and Dropout Prevention (AIDP) Program and the Pupils with Special Educational Needs (PSEN) allocation. Decentralization of these programs for homeless children will allow the school districts to provide for the needs of these students on an individual basis. Accordingly, community school districts will be provided additional resources to enhance their delivery of services, and to enrich the educational programs provided to students in temporary housing.

The Hub Hotel concept used during the 1987-88 school year, which out-stationed staff in the major hotels in key locations has been replaced by a decentralized system this school year. The new system retains the same structure in terms of attendance and outreach. The community school districts are responsible for developing and implementing programs, while the Board of Education's Office of Technical Assistance and Support (formerly the Bureau of Attendance of the Office of Student Progress) provides technical assistance and, in cooperation with the Human Resources Administration (HRA), monitors the registration and attendance of homeless students. The Office of Technical Assistance and Support has indicated that as of November, 1988 there are approximately 6,000 homeless school-age children in New York City.

Central Board of Education Responsibilities

During the 1988-89 school year the Central Board of Education continues to provide services to districts which are serving students living in temporary housing. The Central Hotel Unit makes available the services of a "core" staff which will remain a Central Office function beyond the 1988-89 school year. This core staff will be responsible for making the following services available to all districts:

- o Training and staff development workshops for personnel;
- o Providing assistance in identifying and recruiting experienced staff for the districts in planning for the Expanded Services Component;
- o Reviewing district plans and approving funding proposals in a timely manner;
- o Assisting in developing attendance improvement programs;
- o Providing assistance, as needed, in the follow-up procedure for absentee students residing in other districts;
- o Coordinating Office of Pupil Transportation services;
- o Providing biofile and educational data on students requiring school placement in order to ensure the continuation of their entitled services and programs;
- o Preparing and distributing the Monthly Attendance Report and other relevant attendance data;
- o Locating families who have moved from the home shelter without a forwarding address;
- o Holding ongoing monthly meetings with district personnel to improve communications and coordination with agencies working in hotel/shelters; and
- o Maintaining a 24-hour Education Hotline (718) 834-7653 that enables school personnel, parents and students to receive quick responses to hotel/shelter concerns.

The Board of Education continues to receive a computer printout called the HOMES Report on a daily basis from the Human Resources Administration. Constantly seeking more viable systems, the Board of Education and the Office of Family Services (Human Resources Administration) are developing a program that will enable both sending and receiving school districts to determine whether or not students are registered in schools (within a three to five day span) after transferring to a new district. If a child is living in a hotel/shelter in New York City, the scanner at the Board of Education is able to track the student. The data collection system, Monthly Attendance Reports (MAR), continues to monitor attendance, providing statistics to the schools enabling the Board of Education to track the admission and discharge of students and maintain statistics for all students in temporary residences. The Office of Educational Data Systems is changing its

system constantly in order to improve the tracking of students. The Board of Education and the Human Resources Administration plan to establish in the near future an Office of Hotel Services, which will provide school districts with a biofile printout.

The Central Hotel Unit is responsible for working with the Office of Pupil Transportation to address transportation issues which may rise. If needed, variances for transportation will be provided. If a child is returning to a previous school, free bus passes are provided, but not transportation. Although there is interdistrict busing, no transportation is provided for traveling into other districts. Exclusive busing is still in operation at several sites throughout the city. At many sites, second pick-ups at hotels/shelters continue to occur. Dedicated bus service continues to be provided to homeless children with handicapping conditions.

The Office of Technical Assistance and Support continues to meet monthly with representatives of community school districts, high school superintendents' offices, and the Division of Special Education to discuss the educational needs of students living in temporary housing and to discuss effective programs. As a result of recent meetings, administrators from the Office of Technical Assistance and Support have agreed that the problems of substance abuse among the heads of homeless households must be addressed on a citywide basis. In addition, community school district offices and the Human Resources Administration will be meeting by borough to discuss means by which they will be able to better coordinate services to the homeless school-age population.

Community School District's Responsibilities

It is now the responsibility of each district to fully coordinate appropriate educational and support services for students residing in temporary housing. In order to assure early identification and intervention, each district has designated a coordinator who is responsible for all attendance, recordkeeping, outreach services and re-entry programs for students in temporary housing. All districts are responsible for the use of allocated funds and must submit a "District Plan" that addresses the following:

- on-site intake services, attendance monitoring and follow-up;
- improvement of student attendance and achievement;
- linkage between district/school, staff, parents and hotel/shelter personnel; and
- supplementary school services and after-school programs.

Districts are encouraged to engage in joint planning with other districts, community-based organizations, Human Resources Administration and other city agencies to ensure the delivery of integrated services.

Each "District Plan" describes the initiatives for that community school district which will address the needs of their homeless children and families. As a result, each plan is structured differently. However, effective January 1, 1989, each plan must include an Expanded Service Component. Funds have been allocated to each district to support the following duties and personnel which are outlined on the following page.

A. On-Site/Intake Services at Hotels/Shelters

Family Assistant(s) will have the following responsibilities:

- o Provide intake services for families with school-age children entering the hotel or shelter. Arrange for students to continue attending their previous school or be placed in a district school in which the hotel/shelter is located;

- o Arrange for school registration and transportation (including provisions for both students and parents);

- o Interact with the district's coordinator and assist the teacher assigned to attendance follow-up;

- o Interact with Crisis Intervention Services (CIS) personnel from the Human Resources Administration and other agencies operating in the hotel/shelter for case management purposes.

B. Teacher(s) and Coordinator Assigned to Students in Temporary Housing

These positions will share the following responsibilities:

- o Visit district schools having students on register who reside in hotels/shelters on a weekly basis to:

  - Facilitate prompt student placement and registration at schools;

  - Ensure students are receiving appropriate support services and programs to which they are entitled. (e.g., Resource Rooms, Bilingual/English as a Second Language, Gates Reading/Math remediation);

  - Monitor attendance to identify absentee students requiring hotel/shelter visits;

- Train school personnel to complete the Monthly Attendance Report (MAR) and how to use the data to track students;

o Coordinate with personnel from other districts and agencies to follow-up on attendance problems of students attending school in one district and living in another;

o Establish and maintain ongoing contact with parents and children living in the hotels/shelters:

  - Disseminate information; and

  - Visit and meet with parents of absentee students to determine the cause of the absences and to facilitate their return to school.

Program Funding

As previously stated, funds to support programs and services for homeless youth and families in New York City come from a combination of tax-levy, Attendance Improvement and Dropout Prevention Program (AIDP) and PSEN resources. The following information briefly describes the allocation system which has been established.

At the Chancellor's invitation, three community school districts (1, 2, and 15 -- the three with the highest number of students in temporary housing) have submitted proposals for programs and services that will enrich the services rendered to pupils and their families residing in temporary housing located in their districts. Almost $4.5 million was allocated to support these proposals. These districts are operating special programs for enhanced guidance and counseling, after-school programs, parent involvement, early childhood and community linkage projects. These pilot efforts, representing 45% of all homeless children in temporary housing, demonstrate the efficacy of using locally designed program enrichment to remedy a particularly difficult educational problem.

All nonpilot districts will receive a Basic Educational Program Allocation of $675 for every homeless student on their District Register for the purpose of designing and implementing programs for Supplementary School Services and After-School Programs. In addition, all nonpilot districts, with more than 200 students on their District Register, will receive a per capita amount of $333 to develop and conduct PSEN activities. Funding for "parenting" programs will also be made available on a competitive basis.

To implement the required Expanded Service Component, districts will receive $468 for every homeless student on their District Register for the purpose of providing On-site/Intake Services at the housing locations, and Attendance Monitoring and Follow-

Up at the schools. This allocation will be pro-rated for the time of a district's date of entry for each student.

B. Rest of State

Recent Department efforts outside of New York City have focused on implementation of the new regulations relative to residency. Related policies, procedures and forms were developed to ensure that homeless children were promptly identified and registered in school. This process has involved ongoing close collaboration with the New York State Department of Social Services (NYSDSS).

In conjunction with the new State Education Department regulations, NYSDSS issued an Administrative Directive to all local departments of social services (LDSS) regarding their responsibilities in relation to the education of homeless school-aged children who are temporarily housed outside of their original school district (see Appendix C). In summary, provisions include the following:

- An explanation of the new SED regulations regarding education of homeless children;

- Requirements that the LDSS obtain a "Designation of School District of Attendance For Homeless Child" form for each child in situations where families are placed into temporary housing outside of their original school district and forward a copy of the form to the a) homeless family, b) designated school district, and c) State Education Department;

- A requirement that the LDSS provide transportation back to the original school district for families placed in temporary housing outside of the district, if such transportation is necessary and requested by the parent; and

- An outline of parental responsibilities with regard to the educational process that the LDSS workers should impart to these families.

The Directive is clear in informing local social service districts that they must attempt to place homeless families with school age children into temporary housing in their original school district. These families must also be given priority of placement over other homeless clients.

As of January 18, 1989, receipt of Designation of School District of Attendance for Homeless Child forms by county is as follows:

County	Total	Current Location	Last Attendance	Pending Clarification
Westchester	427	200	184	43
Suffolk	495	246	230	19
Nassau	91	31	57	3
Rockland	71	26	18	27
Dutchess	143	29	95	19
Putnam	15	3	8	4
Orange	42	25	7	10
Herkimer	3	3		
Livingston	4	4		
Rensselaer	6	5	1	
Sullivan	1			1
Ulster	31	19	2	10
Delaware	1	1		
Clinton	3		2	1
Wayne	10	2	8	
Tompkins	3		1	2
Greene	3	1	1	1
Warren	11		5	6
Ontario	4	4		
Otsego	4		4	
Fulton	8		2	6
Wyoming	3			
	1379	599	625	152

As of January 23, 1989 no regional placement plans have been submitted by local school districts to SED for consideration.

Implementation has been proceeding smoothly with no major problems identified. During the 1987-88 school year, the Department regularly received complaints from LDSS and attorneys/advocacy groups representing homeless families. In addition, correspondence identifying denial of access of educational services to homeless children based upon residency from advocates, coalition groups, community service providers and concerned citizens was regularly received by the Commissioner. Since the new regulations defining residency for homeless children and clarifying which school districts they are entitled to attend were implemented with the start of the 1988-89 school year, fewer telephone complaints have been received and those were immediately resolved. In addition, no written complaints have been received to date, and the SED Office of Counsel has not received notice of any formal appeals concerning these matters for the current school year. It is important to note that in conjunction with the regulation that enables homeless

families with school age children to choose the district of attendance under 100.2(x), the Commissioner simultaneously promulgated 100.2(y) which established procedures for school districts to follow in making residency determinations. Specifically, the regulation requires that final determinations of residency be made by the board of education or its designee, which must provide an opportunity to submit information concerning the child's right to attend school in the district. Where residency disputes ensue that cannot be resolved informally, the parent or the person in parental relationship to the child, or the child where appropriate, is entitled to detailed written notice of the adverse decision giving the basis for that decision, including notice of the right to appeal the determination to the Commissioner. Such appeals are brought pursuant to Section 310 of the Education Law and the procedure for bringing such an appeal are available by contacting:

Office of Counsel
New York State Education Department
Room 112, Education Building
Albany, New York 12234

Until recently, the educational needs of homeless children were primarily identified by New York City educators and community service providers. While numbers of homeless children have been steadily increasing in the suburban communities surrounding New York City, there was no process in place for identification or assessment of needs. Implementation of the new Department regulations has resulted in a dramatic change in this situation. For the 1988-89 school year, local departments of social services and local school districts have collaborated to promptly identify children and register them in school. As a result, suburban educators are now able to assess the needs of these children.

Priority areas of need for children/families are the same as those identified by educators and community agencies primarily located in New York City. Local school districts were encouraged to apply for SED funding under the Youth-at-Risk and Community Partnership Grant Program to develop programs for homeless school age children/families based upon identified needs. Four school districts in Westchester County (Greenburgh School District #7, Lakeland Central Schools, Mamaroneck Unified School District and White Plains City Schools) and one in Suffolk county (Suffolk BOCES II) have had projects approved for the 1988-89 school year.

V. NUMBER AND LOCATION OF HOMELESS CHILDREN

A. New York City

According to reports from NYSDSS, a total of 4,637 homeless families were being temporarily housed by the New York City Human Resources Administration (HRA) for January 1989. This represents a decrease of 238 families (4.9%) from the previous month's total. This decrease is also apparent when contrasted with statistics from January 1988 when a total of 5,155 families were being temporarily housed. The 4,637 families contain 6,374 adults and 9,504 children. A breakdown of accommodation type shows 2,785 families (60%) being temporarily housed in hotels/motels; 408 families (9%) being temporarily housed in Tier I shelters; and 1,444 families (31%) being temporarily housed in Tier II shelters and Family Centers.*

By location, 2,078 families (45%) are being temporarily housed in Manhattan; 379 families (8%) in the Bronx; 1,039 families (23%) in Brooklyn; 849 families (18%) in Queens; and 292 families (6%) on Staten Island. For specific location and numbers see Appendix D. The Crisis Intervention Services Census (CIS) listing of homeless facilities and population is generated by the HRA on a biweekly basis. While it would not be accurate to state that the numbers of homeless families in New York City are decreasing, the city's ability to rehouse families appears to have improved.

The Mayor's Accelerated Two-Year Plan for the removal of all homeless families being temporarily housed in hotels and motels achieved its first objective on December 30, 1988. Effective that day, the last family was moved from the Martinique Hotel. When the relocation plan began on September 5, 1988, the hotel was housing 450 homeless families. Two hundred-seventy families were relocated into permanent housing, while 136 families were relocated to Tier II and family center shelters. In addition 29 families found their own housing. It is anticipated that the next immediate target for closing will be the Brooklyn Arms Hotel, currently housing 262 homeless families.

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* A tier I is a congregate facility owned and operated by the Human Resources Administration. A tier II is a facility run by a not for profit agency and approved by NYSDSS. A family center is a facility run by a not for profit agency and approved by New York City.

B. Rest of State**

The 1988 Rest of State Homeless Survey, in which 57 local social services districts outside of New York City were polled, reports a total of 1,789 homeless families being temporarily housed in those districts. This figure is a 13% increase from the total reported in the December 1987 survey. The 1,789 families contain 2,443 adults and 3,657 children. A breakdown by accommodation reports 1,201 families (67%) being temporarily housed in hotels/motels; 254 families (14%) being temporarily housed in shelters; 129 families (7%) being temporarily housed in emergency apartments; 9 families (1%) being temporarily housed in room and board situations; and 196 families (11%) being temporarily housed in other types of accommodations. For specific location and numbers by county see Appendix E.

The rest of the State homeless survey is conducted by the New York State Department of Social Services (NYSDSS) every six months. According to the survey, 48% (1,755) of the 3,657 homeless children are of school age. Twenty-five local districts responded, reporting that 85% of the school-aged homeless children are attending school on a daily basis. Many of the districts which did not respond were not able to track the information being requested. Of the districts which could not produce an attendance percentage, 67% indicated that they were aware of potential problems and various efforts of some degree were being made to ensure the continuation of educating homeless children.

In spite of an increasing volume of homelessness, most local districts are confining their placements to within their own geographic jurisdiction. Results of the survey indicate that 77% of the local districts do not place families and/or individuals outside of their own district. This is a positive response with regard to NYSDSS policy, which directs local districts to provide access to emergency housing for homeless persons while minimizing dislocation from their communities and disruption in their lives.

The survey also gathered statistical information on eviction prevention requests, and evictions prevented by local district action. One use of such information is to act as an indicator of homelessness prevention. A higher percentage of evictions averted should have a positive effect on the reduction of homelessness. With 45 counties responding to these inquiries, it was determined

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**Taken from The July 1988 Homeless Survey, A Report on Local District Homelessness Outside of New York City, New York State Department of Social Services, Division of Income Maintenance, Bureau of Income Support Programs, December, 1988.

that approximately 7 out of 10 evictions are being prevented monthly by local districts.

In counties outside of New York City, the reasons for homelessness or why families need to be temporarily housed have changed over these survey periods. Originally, homelessness usually meant a family was forced to leave permanent housing because of fire or excessive code violations. As rents have risen throughout the State, landlord eviction and a new category, primary tenant eviction, became leading causes of homelessness. During this time, however, domestic violence has consistently ranked high on the reasons list. Now, according to the July 1988 survey, domestic violence has become the leading reason for family homelessness. The following chart compares the reasons for homelessness for survey years July 1986, December 1987, and July 1988.

Reasons	July 1986 %	December 1987 %	July 1988 %
Fire	8%	8%	5%
Domestic Violence	22%	20%	30%
Code Violation	6%	5%	3%
Landlord Eviction	36%	40%	25%
Primary Tenant Eviction	8%	9%	13%
Transiency	6%	4%	7%
Relocation from Another County	9%	10%	11%
Deinstitutionalized	2%	2%	1%
Other***	3%	2%	5%

In conclusion, homelessness among families continues to be an escalating problem for New York State. While the large majority of homeless families were still located in New York City, the NYSDSS survey noted that "the rise in homelessness is also not confined to a particular area of the State, as five additional counties reported some degree of homelessness this year, and 51% of local New York State Social Service Districts reported an increase in homelessness." It is imperative that all State and local agencies continue to work together to identify and serve this population.

***Other reasons include leaving parental home, housing court eviction, interrupted income or funds, abandonment, premises sold, overcrowdedness.

VI. THE NEW YORK STATE PLAN FOR THE EDUCATION OF HOMELESS CHILDREN AND YOUTH 1989-1991

OVERALL GOALS

This section provides a description of how New York State will meet its responsibilities to provide equal access and opportunities related to the education of homeless children and youth. It identifies the goals held by New York State for this population and sets forth the approaches to be used to accomplish these goals. For these goals, we have developed objectives and strategies. In some cases, our objectives address more than one goal area. In addition, we have listed expected results/outcomes.

The goals of New York State related to the education of homeless children and youth have been coded as follows:

A. That homeless school age children are located and registered and regularly attend school;

B. That the educational needs of homeless children are promptly identified and services provided;

C. That related support services required by homeless children/families due to the condition of homelessness are identified and provided by schools in cooperation with appropriate agencies; and

D. That a comprehensive collection of information regarding homeless children and youth will be developed.

The State Education Department will assist local school districts with implementation of these goals by using the following approaches:

- Monitoring the implementation of Department regulations related to education of homeless children and provision of services to this population to ensure that children are provided equal access to educational services by New York State public schools;

- Collecting and disseminating information for local school district administrators relative to the identified needs of this population and strategies for program development to meet those needs;

- o Providing technical assistance and training on an ongoing basis, regarding policy, procedures related to implementation of laws and regulations and the provision of services, both educational and supportive, to homeless children/families; and

- o Collaborating, on an ongoing basis, with other State and local agencies involved in service provision to this population to identify needs and develop strategies.

APPROACH: MONITORING

Objective 1: **On an ongoing basis, jointly review with New York State Department of Social Services data pertaining to number, location and identification of homeless school age children.**

Goal Areas Addressed:

A, D

Strategy:

Collect and match data from local departments of social services and local school districts. Review System to Track and Account For Children (STAC) forms 2 and 4.

Expected Results:

Data from both the State Education Department and the Department of Social Services will be reviewed and analyzed in a timely manner.

Objective 2: **To review programs which are funded under the Attendance Improvement Dropout Prevention Program and the Youth-at-Risk Community Partnership Grant Program which target homeless children and youth in order to identify successful practices.**

Goal Areas Addressed:

B, C, D

Strategy:

Review of written proposals and on-site review of program implementation.

Expected Results:

Successful practices for homeless children and youth will be identified as a result of proposal review and program monitoring for replication and dissemination.

Objective 3: **To assure that regional placement plans submitted voluntarily by local school districts address the needs of homeless children and youth as required by Commissioner's Regulations 100.2(x).**

Goal Areas Addressed:

A, B, C, D

Strategy:

Develop criteria for review and approval of regional placement plans and apply the criteria to the review of the plans.

Expected Results:

All regional placement plans will be reviewed in a timely manner to assure the appropriate provision of services.

Objective 4: **To identify, define and serve homeless children who are not covered under current regulation.**

Goal Areas Addressed:

A, B, C, D

Strategy:

Collaboration with advocacy groups and the Division for Youth. Program staff will work with the Office of Counsel.

Expected Results:

Improvement in identification of homeless children needing educational services.

APPROACH: COLLECTING AND DISSEMINATING INFORMATION

Objective 1: **To study the educational needs of children in different placement settings in New York City (hotels and family shelters) to identify whether needs differ based upon type of temporary housing placement.**

Goal Areas Addressed:

B, C, D

Strategy:

Collaborate with New York City Board of Education and Human Resources Administration to design and implement surveys to collect data.

Expected Results:

A survey instrument will be cooperatively developed and administered at a variety of temporary housing sites. Results of the surveys will be collected and analyzed.

Objective 2: **To collect information on assessment and placement of homeless students in order to assure their educational needs are being met.**

Goal Areas Addressed:

B, C, D

Strategy:

Review placements as recorded on the STAC 3 Forms and interview randomly selected school districts serving homeless students to determine process used for placement. Attention will be directed to the provision of special education programs and services for students previously identified as having handicapping conditions.

Expected Results:

Type and frequency of placement will be identified and common placement practices will be determined. Assure continuity of appropriate special education programs and services consistent with federal and State laws and regulations.

Objective 3: **To encourage the development of model programs and practices that address the educational needs of homeless children, collect information nationally on those that currently exist and distribute to local school districts in New York State.**

Goal Areas Addressed:

B, C, D

Strategy:

Involve community organizations such as church groups, the local business councils and advocates, in the creation and implementation of model programs for homeless children and families which include addressing the need for families to receive priority in housing. In addition, collect information through research of the literature and networking with the Federal Office of Education, the Center for Law and Education in Massachusetts and other appropriate networks. Disseminate to local school districts in New York through the State Education Department mechanisms, such as the youth-at-risk clearinghouse and the Principal's Academy.

Expected Results:

New programs to meet the needs of this population will be in operation. New community housing options for families will be encouraged and supported. A resource packet will be developed which will include descriptions of model educational programs and practices.

Objective 4: **To distribute information on New York State regulations and educational practices pertaining to education of homeless children to all requestors.**

Goal Area Addressed:

D

Strategy:

Respond to all written and telephone requests for information, participate in national, state and local conferences and disseminate information to school districts, other state and local agencies and national organizations.

Expected Results:

All requests for information will be responded to with complete and accurate information.

APPROACH: PROVIDING TECHNICAL ASSISTANCE AND TRAINING

Objective 1: **To provide technical assistance and training to local school districts, department of social services personnel, community agencies and advocacy groups on the implementation of current laws and regulations regarding the education of homeless children.**

Goal Areas Addressed:

A, B, C

Strategy:

Joint training at regional sites will be conducted by SED and NYSDSS personnel on a regular basis for purposes of policy implementation. Additional training by the State Education Department will be provided to local school districts at regional sites regarding new procedures that are instituted. A joint conference will be sponsored by SED and NYSDSS for local county DSS and school district administrators to review prior activities, plan future strategies, and exchange information. Respond to telephone and written requests for assistance in policy implementation or program planning.

Expected Results:

Training will be designed for and provided to LDSS personnel and school district personnel. A joint conference will be conducted to provide an exchange of ideas and all inquiries for information will be responded to with complete and accurate information regarding Education Laws and descriptions of successful practices.

Objective 2: **To provide training to local school districts and districts participating in regional placement plans in the implementation of models for cooperative service provision.**

Goal Areas Addressed:

A, B, C

Strategy:

Conduct workshops for school districts serving homeless children and youth on models for cooperative service provision. Such workshops will be provided in cooperation with State and local social service officials and service providers. (Appendix F)

Expected Results:

Workshops will be developed and conducted on a regular basis to encourage practices which foster cooperative service provision.

Objective 3: **To collect and develop training materials and activities to train local school district personnel who deal with homeless children to sensitize them to the needs and problems of this population. Special emphasis will be given to the physical, psychological, social and emotional effects on this population resulting from homelessness.**

Goal Areas Addressed:

B, C, D

Strategy:

Identify the skills, knowledge, and attitude required by school personnel in order to effectively respond to the needs of homeless children and families. Assemble staff from school districts and BOCES who work with homeless children and youth to develop training materials.

Expected Results:

A compilation of the skills, knowledge and activities needed by school personnel to effectively assist this population in the form of a manual will be developed to train school personnel.

Objective 4: **To provide local school districts with assistance in addressing areas of special needs which have been identified as critical for homeless children/families.**

Goal Areas Addressed:

B, C

Strategy:

Provide written information and workshops on topics such as parent education, drug/alcohol prevention and treatment, life skills issues, health care programs and nutrition information to local school districts.

Expected Results:

All requests for information on these topics will be responded to with written information which specifically targets these areas of concern. Workshops will be conducted on these topics as requested.

Objective 5: **To provide local school districts with assistance in developing programs that will encourage homeless youth placed at-risk to continue their education.**

Goal Areas Addressed:

B, C, D

Strategy:

Conduct workshops on the development of programs that will encourage homeless youth placed at-risk to obtain their diploma.

Expected Results:

Programs will be developed and implemented that will foster educational continuity for homeless youth placed at-risk.

APPROACH: COLLABORATION

Objective 1 **To meet on a regular basis with other State agencies concerned with providing services to this population to identify gaps in services to homeless children/families and develop strategies for closing these gaps.**

Goal Areas Addressed:

A, C

Strategy:

Continue contact with NYSDSS with expansion to include regular contact with the New York City Human Resources Administration and initiate regular contact for purposes of planning related to provision of services with Office of Mental Health, Department of Health, Division for Youth, Division of Alcoholism and Alcohol Abuse and Division of Substance Abuse Services.

Expected Results:

Regularly scheduled meetings will be conducted with appropriate agency representatives.

Objective 2: **To meet on a regular basis with State/local agencies responsible for providing shelter to this population for the purpose of identifying short-and long-term housing goals, (e.g., movement of families and implications for coordination of educational services within that context).**

Goal Areas Addressed:

A, C

Strategy:

Identify and meet with offices of NYSDSS and local DSS concerned primarily with shelter and other State/local agencies with

that mandate to obtain information on planned movements that can be shared with local school district administrators.

Expected Results:

Regularly scheduled meetings will be conducted with appropriate agency representatives resulting in improved service delivery to homeless children and families.

Objective 3: **To coordinate regular meetings of representatives from local and State agencies, community providers and advocacy groups to serve in an advisory capacity to the New York State Education Department on the Stewart B. McKinney Act, Subtitle B, Education of Homeless Children and Youth and other related State laws and regulations.**

Goal Areas Addressed:

A, B, C, D

Strategies:

Assemble Advisory Committee members (Appendix G) on a quarterly basis to discuss issues related to policy and procedures and short- and long-term planning for this population.

Expected Results:

Advisory Committee meetings will be coordinated four times a year.

Objective 4: **To maintain contact with the Federal Office of Education and other public and private funding sources, to assure that all available Federal and other resources for the homeless population are secured.**

Goal Areas Addressed:

A, B, C, D

Strategy:

Develop and submit applications for Stewart B. McKinney and other funds, as well as required interim and final reports. Attend all

meetings convened by the Federal Office of Education or Foundations/Corporations.

Expected Results:

Applications and reports will be submitted to the Federal Office of Education and other grantors by the appropriate deadline. Reports of the meetings held by the Federal Office will be compiled.

VII. TIMELINE FOR IMPLEMENTATION OF THE STATE PLAN FOR EDUCATION OF HOMELESS CHILDREN AND YOUTH, 1989-91

ACTIVITY	TIME SCHEDULE/ INITIATE BY:
Develop and submit applications for Stewart B. McKinney and other funds, as well as required interim and final reports. Attend all meetings of Federal Office of Education or Foundations/Corporations.	On-going
Continue contact with NYSDSS and expand to include regular contact with New York City Human Resources Administration. Initiate regular contact for planning purposes on provision of services with other State agencies.	July 1989
Identify and meet with offices of NYSDSS and local DSS concerned with shelter and other State/local agencies for information on planned movements to share with local school district administrators.	July 1989
Collect and match data from local departments of social services and local school districts. Review System to Track and Account For Children (STAC) forms 2 and 4.	August 1989
Review placements on STAC 3 Forms and interview randomly selected school districts serving homeless students to determine process used for placement.	October 1989
Provide written information and workshops on parent education, drug/alcohol prevention and treatment, life skills issues, health care programs and nutrition information to local school districts.	December 1989
Review written proposals for state administered programs and conduct on-site review of programs.	On-going
Encourage development of regional approaches to educational service delivery and develop criteria for review and approval of regional placement plans.	December 1989
Conduct workshops on development of programs that encourage homeless youth placed at-risk to obtain their diploma.	On-going

Collaborate with New York City Board of Education and Human Resources Administration to design and implement surveys to collect data.	January 1990
Joint conference sponsored by SED and NYSDSS.	January 1990
Involve community organizations in creating and implementing model programs for homeless children and families which include addressing the need for families to receive priority in housing. Collect information through research and networking. Disseminate to local school districts in New York.	February 1990
Conduct workshops for school districts serving homeless children and youth on models for cooperative service provision in cooperation with State and local social service officials and service providers.	March 1990
Identify skills, knowledge, and attitude required by school personnel to effectively respond to needs of homeless children and families. Develop training materials with school district and BOCES staff.	June 1990
Collaborate with advocacy groups and Division for Youth. Work with Office of Counsel.	On-going
Respond to all written and telephone requests for information, participate in national, state and local conferences and disseminate information to school districts, other state and local agencies and national organizations.	On-going
Conduct joint training at regional sites for purposes of policy implementation. Provide additional training to local school districts at regional sites regarding new procedures that are instituted.	On-going
Assemble Advisory Committee members on quarterly basis to discuss short and long-term planning for homeless population.	On-going

AMENDMENT TO REGULATIONS OF THE COMMISSIONER OF EDUCATION

Pursuant to sections 207, 305, 3202 and 3205 of the Education Law

Section 100.2 of the Regulations of the Commissioner of Education is amended, effective July 8, 1988 by the addition of a new subdivision (x) to read as follows:

(x) Education of homeless children.

(1) As used in this subdivision:

(i) Homeless child means a child entitled to attend school in the State of New York who, because of the unavailability of permanent housing, is living in a hotel, motel, shelter, or other temporary living arrangement in a situation in which the child or his or her family is receiving assistance and/or services from a local social services district, provided that the definition of homeless child shall exclude a child who has been placed by a court with, or whose custody has been transferred to, an authorized agency, as defined in subdivision 10 of section 371 of the Social Services Law, or the Division for Youth.

(ii) School district of last attendance means the school district within the State of New York in which the homeless child was attending a public school on a tuition-free basis when circumstances arose which caused such child to become homeless, or if not so attending, the school district in which the homeless child was entitled to attend school, or would have been entitled to attend school upon reaching school age.

(iii) School district of current location means the school district within the State of New York in which the hotel, motel, shelter, or other temporary housing arrangement of a homeless child is located.

(2) The parent of or person in parental relation to a homeless child, or the homeless child if no parent or person in parental relation is available, may designate either the school district of current location or the school district of last attendance as the district in which such child shall attend upon instruction.

(i) Such designation shall be made on a form specified by the commissioner within a reasonable time after the child enters a new temporary housing arrangement, and except as otherwise provided in subparagraph (ii) of this paragraph, shall remain in effect for so long as such child remains in such temporary housing arrangement.

(ii) Prior to the end of the first semester of attendance or within sixty days of commencing attendance at a school pursuant to a designation made in accordance with this paragraph or in accordance with the provisions of paragraph (5) of this subdivision, whichever occurs later, the parent, person in parental relation, or child, as appropriate, may change the

designation to the district of current location or to the district of last attendance, or, if applicable in accordance with paragraph (5) of this subdivision, to a school district participating in a regional placement plan, if the parent, person in parental relation or child finds the original designation to be educationally unsound.

(3) Whether a homeless child attends school in the district of current location, in the district of last attendance, or, if applicable in accordance with paragraph (5) of this subdivision, in a school district participating in regional placement plan, such child shall be considered as a resident of such district for all purposes, provided that nothing herein shall be construed to require the board of education of the school district of last attendance or of a school district providing services pursuant to a regional placement plan to transport a child from a location outside such district to the school the child attends within such district.

(4) The parent of or person in parental relation to a homeless child in a temporary housing arrangement as of the effective date of this subdivision, or the homeless child if no parent or person in parental relation is available, shall be entitled to designate either the school district of temporary location or the school district of last attendance as the school district the child will attend, and to change such designation in the manner prescribed in subparagraph (ii) of paragraph (2) of this subdivision.

(5) In addition to the options set forth in paragraph (2) of this subdivision, the parent of or person in parental relation to a homeless child, or the homeless child if no parent or person in parental relation is available, may voluntarily enroll the child, in accordance with a regional placement plan approved by the commissioner, in a public school of any school district participating in the regional placement plan.

(i) A regional placement plan shall be submitted on behalf of all school districts participating in the plan by at least one such school district or by at least one board of cooperative educational services serving such districts, and shall be accompanied by copies of the resolutions of the boards of education of each school district participating in the plan authorizing the participation of such school districts.

(ii) In order to qualify for approval by the commissioner, a regional placement plan shall provide a comprehensive regional approach to the provision of educational placements for homeless children. Each such plan shall contain all information specified by the commissioner.

Chapter 343

STATE OF NEW YORK

7521--A

IN SENATE

March 14, 1988

Introduced by Sen. GOODHUE -- read twice and ordered printed, and when printed to be committed to the Committee on Education -- reported favorably from said committee and committed to the Committee on Rules -- committee discharged, bill amended, ordered reprinted as amended and recommitted to said committee

AN ACT to amend the education law and the social services law, in relation to state aid to school districts providing education to nonresident homeless children

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

Section 1. Section thirty-two hundred two of the education law is amended by adding a new subdivision eight to read as follows:

8. Homeless children. a. If the parent of or person in parental relation to a homeless child, or the homeless child if no parent or person in parental relation is available, designates, in lieu of the district of last attendance, either the school district of current location or a school district participating in a regional placement plan approved by the commissioner as the district which such child shall attend upon instruction, such school district providing instruction shall be eligible for reimbursement by the education department as approved by the commissioner, for the direct cost of educational services calculated pursuant to regulations of the commissioner for the period of time for which such services are provided. The claim for such reimbursement shall be in a form prescribed by the commissioner. The educational costs for these children shall not be otherwise aidable or reimbursable.

b. The school district of last attendance shall reimburse the education department for its expenditure for educational services on behalf of a homeless child pursuant to paragraph a of this subdivision in an amount equal to the school district basic contribution, as such term is defined in subdivision eight of section forty-four hundred one of this chapter, prorated for the period of time for which such services were provided in the base year by a school district other than such school

EXPLANATION--Matter in *italics* (underscored) is new; matter in brackets [ ] is old law to be omitted.

LBD13361-05-8

district of last attendance. Upon certification by the commissioner, the comptroller shall deduct from any state funds which become due to the school district of last attendance an amount equal to the reimbursement required to be made by such school district in accordance with this paragraph, and the amount so deducted shall not be included in the operating expense of such district for the purpose of computing the apportionment for operating expense pursuant to subdivision eleven of section thirty-six hundred two of this chapter.

c. The social services district which provides assistance or services to a homeless child in temporary housing located outside the school district of last attendance shall notify the commissioner, the school district of last attendance and the school district designated by the child, parent or person in parental relation pursuant to the regulations of the commissioner within five days of such designation. Such notice shall include the name of the child, the name of the parent or person in parental relation to the child, if any, the name and location of the temporary housing arrangement, the name of the school district of last attendance and any other information required by the commissioner.

d. The terms "homeless child", "school district of current location", "school district of last attendance" and "regional placement plan" shall be as defined in regulations of the commissioner. The commissioner shall adopt regulations to implement the provisions of this subdivision.

§ 2. Section sixty-two of the social services law is amended by adding a new subdivision six to read as follows:

6. Homeless children. (a) Notwithstanding any other provision of law to the contrary, the social services district which provides assistance or services to a homeless child in temporary housing located outside the school district of last attendance shall notify the commissioner of education, the school district of last attendance and the school district designated by the child, parent or person in parental relation pursuant to the regulations of the commissioner of education within five days of such designation as the school district which such child shall attend upon instruction. Such notice shall include the name of the child, the name of the parent or person in parental relation to the child, if any, the name and location of the temporary housing arrangement, the name of the school district of last attendance and any other information required by the commissioner of education.

(b) The terms "homeless child", and "school district of last attendance" shall be as defined in regulations of the commissioner of education.

§ 3. This act shall take effect immediately and shall be deemed to have been in full force and effect on and after July first, nineteen hundred eighty-eight.

Appendix C

ADMINISTRATIVE DIRECTIVE

NEW YORK STATE DEPARTMENT OF SOCIAL SERVICES
40 North Pearl Street
Albany, New York 12243
Cesar A. Perales, Commissioner

TRANSMITTAL NO:	88 ADM-41
DATE:	September 1, 1988
DIVISION:	Income Maintenance
TO:	Commissioners of Social Services
SUBJECT:	Education for Homeless Children
SUGGESTED DISTRIBUTION:	Income Maintenance Staff Income Maintenance Directors Staff Development Coordinators School District Superintendents
CONTACT PERSON:	Russell Oliver, Bureau of Income Support Programs, by calling 1-800-342-3715, extension 4-9365.

I. PURPOSE

This Directive is to clarify and define the responsibilities of local social services districts in relation to the education of homeless school-aged children who are temporarily housed outside of their original school district.

FILING REFERENCES

Previous ADMs/INFs	Releases Cancelled	Department Regs.	Social Services Law and Other Legal References	Manual References	Miscellaneous Reference
83 ADM-47 83 ADM-53		372.4(d)	Chapter SSL of 1988 SSL 371	PASB XIII-D-5.4	GIS Message 88IM/DC020 All - Comm'er. Letter 8/15/83

DSS-2B6 (Rev. 6/87)

II. BACKGROUND

A. Definition of Terms

The following are definitions of terms that are used in this directive.

1. Original School District - The tuition-free public school district in which the family last had a permanent residence.

2. Homeless Child (State Education Department Definition) - "A child entitled to attend school in the State of New York who, because of the unavailability of permanent housing, is living in a hotel, motel, shelter, or other temporary living arrangement in a situation in which the child or his or her family is receiving assistance and/or services from a local social services district, provided that the definition of homeless child shall exclude a child who has been placed by a court with, or whose custody has been transferred to, an authorized agency, as defined in subdivision 10 of section 371 of the Social Services Law, or the Division for Youth."

3. Parent - For use in this directive, the homeless parent is defined as the parent or person in parental relationship to a homeless child or, if applicable, a homeless child when no parent or person in parental relationship is available.

4. Regional Placement Plan - A Regional Placement Plan utilizes the combined services of several school districts in an attempt to maximize the facilities or resources that can be made available to a homeless child. At the present time no Regional Placement Plans have been submitted, but local social services districts will be informed as they are received.

B. As the availability of permanent housing has decreased, the homeless family population has continued to grow. Many local social services districts (LDSS) have been forced to place these families in hotels, motels, emergency shelters, or other temporary arrangements. A majority of these accommodations are located outside of a family's original public school district, thereby disrupting the proper education of many homeless children.

In several local social services districts, the public school district where the temporary housing is located has refused to accept the homeless children, claiming that they are not permanent residents of that school district. In addition, many of the original school districts have refused to accept homeless children placed in temporary housing outside of that school district. Previous efforts to clarify in which school district homeless children are entitled to attend school were unsuccessful.

As a result, many children have been required to travel great distances, at great expense, to get to their original school. Other children are left out of the educational process or experience serious educational disruptions while they are homeless. Chapter 348 of the Laws of 1988 amends the education law and social services law, in relation to state aid and to school districts providing education to non-resident homeless children.

III. PROGRAM IMPLICATIONS

Pursuant to Chapter 348 of the Laws of 1988 and the recently promulgated State Education regulations (8 NYCRR section 100.2 (207, 305, 3202 and 3205)), homeless children who live in temporary housing are now entitled to an education in the school district in which the temporary housing is located. When a homeless family is placed outside of its original school district, the parent has the option to keep the children in the original school district, to enroll the children in the school district in which the temporary housing is located, or to enroll the children in a school district participating in a regional placement plan. Any designation made by the parent (temporary school district, original school district or a school district participating in a regional placement plan) entitles the homeless child to all of the educational services which are provided to any other child of that district.

Due to the limited burden placed on local social services districts, we anticipate a minimal or no fiscal impact on PA programs. To the extent that school districts are required to accept homeless children and the families choose to attend these local schools, there may be savings resulting from the reduced cost of transporting children back to their former schools.

IV. REQUIRED ACTION

A. Placement of Families - Local District Responsibility

When placing a homeless family into temporary housing, local districts must attempt to place families with school-aged children or children soon to be of school-age into temporary housing in their original school district. These families must be given priority of placement over homeless couples or homeless families where all children have completed their high school education. If a family with school-aged children is placed into temporary housing in its original school district, the parent does not have the right to designate a new school district and the homeless children must continue to attend school in that district. If a homeless family with school-aged children is placed into temporary housing and originates from a school district located outside of New York State, the school-aged children will be required to attend the school district of the temporary placement.

If a family cannot be placed into its original school district and is placed into temporary housing outside of its original school district, the parent must designate which school district (the original school district or the school district of temporary location, or a school district participating in a regional placement plan) the children will attend. If the school district designation is not made at the time of placement into temporary housing, the parent should be advised that this designation should be made within five business days of this placement or as soon as possible in an effort to continue the education of their children. After a designation has been made, the parent must complete the attached "Designation Of School District Of Attendance For Homeless Child" form (Attachment I) for each child and return it to the local department of social services. The local department of social services must forward a copy of this form to the: 1) homeless family, 2) designated school district, and 3) State Education Department. Within 60 days of making the designation or before the end of the semester, whichever is later, the parent may change the designation. A change can be made only if the parent finds the designation to be educationally unsound. The change in designation can be made only once during each temporary housing placement located outside of the original school district.

For families with school-aged children who are placed outside of their original school district and who are traveling back to the original school district, local social services districts must attempt to relocate these families into the original district if accommodations become available.

B. Local District Responsibility for Families Currently Living in Temporary Accommodations

Each local social services district which temporarily houses homeless families with school-aged children outside of that family's original school district must inform the family of its option to continue to allow the children to attend school in the original school district or to enroll their children in the school district in which the temporary housing is located or to enroll the children in a school district participating in a regional placement plan. The local social services district may inform these families by mail or by a site visit or by whatever means is determined by the local social services district to be most effective to assure that all homeless children are enrolled in school. Each local social services district will receive, under separate cover, a school district directory which should be used to refer the homeless family to the school district serving the area of temporary placement. Information on schools within the district of temporary housing should be included with the "Designation Of School District Of Attendance For Homeless Child" form when it is given or sent to the homeless family.

The parent currently living in emergency accommodations located outside of the original school district must designate the temporary or original school district as soon as possible to allow proper planning by local school districts. The parent should be advised that this designation should be made within five business days or as soon as possible after the notification by the local social services district. The parent must sign a "Designation Of School District Of Attendance For Homeless Child" form for each homeless child and return it to the local department of social services. The local district must forward a copy of this form to the: 1) homeless family, 2) designated school district and 3) State Education Department.

Each local social services district must designate a liaison to work with school districts in the county where homeless children are placed to expedite the implementation of policy and procedures, in accordance with Chapter 348 of the Laws of 1988 and the State Education Department Regulations. Each school district which has homeless children in attendance will also designate a liaison to discuss and assist in resolving specific problems that may occur.

If the parent fails or refuses to complete the "Designation Of Attendance For Homeless Child" form and does not make a good faith effort to notify the local department of social services about this designation, the local social services district should inform the school district liaison about the situation. When a problem cannot be resolved at the local level, the local social services district should notify the contact person, Russell Oliver, at 1-800-342-3715, extension 4-9365.

The names and locations of the school district liaisons will be sent to each local social services district under separate cover. The name of the liaison from the local social services district should be submitted to the following address:

Barbara Wellman, Director
Bureau of Income Support Programs
Division of Income Maintenance
NYS Department of Social Services
40 North Pearl Street
Albany, New York 12243

C. Transportation

Each local social services district which places homeless families with school-aged children outside of that family's original school district, must provide transportation back to the original school district if such transportation is necessary and is requested by the parent. Special circumstances, such as age or disability of the child, may require the parent to accompany the child to and from school when the parental assistance is instrumental to the education and/or security of the child. If necessary, local social services districts must also provide child care for other children in the family while that parent accompanies the child to school.

In an all Commissioner letter dated August 15, 1983, this Department informed local social services districts that payment of services for homeless families, such as child care and transportation to continue school and search for permanent housing, could be authorized as Emergency Assistance to Needy Families with Children under Department Regulation 372.4(d) which reads:

> "Services necessary to cope with the emergency situation, including information, referral, counseling, securing family shelter, child care (including day care and temporary foster care), and any other services which meet needs attributable to the emergency situation, shall be provided."

In particular local social services districts are reminded that EAF may be authorized for families who meet the eligibility criteria set forth in Department Regulation 372.1(b), during only one period of 30 consecutive days in any 12 consecutive months, including payments which are to meet the needs which arose before the 30 day period or which extend beyond the 30 day period. Any such payments made to provide transportation or child care (related to transporting a homeless child to school) do not count as income for determining food stamp eligibility and benefits amounts (the authorization for EAF must be documented in each family's case record).

D. Responsibility of the Parent

The parent must play an integral role in the educational process. Local social services districts must inform homeless families with school-aged children of the following responsibilities:

1. All families with school-aged children currently living in temporary housing outside of their original school district, must complete and return for each school-aged child a "Designation Of School District Of Attendance For Homeless Child" form to the local social services district;

2. Any parent who designates a new school district, must take his or her children to that school district for enrollment;

3. A parent must assure that their children attend school on a daily basis.

E. Monitoring

As part of the placement process, local social services districts must monitor the placement of all families with school-aged children placed into temporary housing. Each local social services district must document the number and ages of all school-aged children placed in temporary accommodations. This information must be submitted to the NYSDSS, Division of Income Maintenance on a monthly basis, using the Homeless Child Education form (attached).

V. SYSTEMS IMPLICATIONS

None

VI. ADDITIONAL INFORMATION

Districts will receive an initial supply of forms under separate cover. For additional copies, local districts may write to:

New York State Department of Social Services
Forms and Publications Unit
40 North Pearl Street
Albany, New York 12243

the local district has processed the signation Of School District Of Attendance For Homeless Child" form, State Education Department copies should be sent to:

The University of the State of New York
The State Education Department
Division of Child Development, Parent
Education and Pupil Support Services
Albany, New York 12234

VIII. EFFECTIVE DATE

The provisions of this directive are effective August 1, 1988.

John W. Hickey
Acting Deputy Commissioner
Division of Income Maintenance

DSS-3808 (2/87)

CIS CENSUS-HUMERICAL LIST OF NYC HOMELESS FAMILIES BY FACILITY-12/31/88

Appendix D

	HOMES CENSUS 12/31/88	CHANGE FROM 11/30/88	HOMES CENSUS 11/30/88	HOMES CENSUS 10/31/88	HOMES CENSUS 09/30/88	HOMES CENSUS 08/31/88	HOMES CENSUS 08/01/88	HOMES CENSUS 06/30/88	HOMES CENSUS 05/31/88	HOMES CENSUS 05/03/88	HOMES CENSUS 03/31/88	HOMES CENSUS 03/01/88
TAL FAMILIES	4637	-238	4875	4990	5120	5135	5206	5153	5166	5189	5226	5194
MANHATTAN HOTELS												
ALLERTON	127	2	125	128	126	124	128	124	128	125	128	125
ALLERTON ANNEX	60	1	59	57	60	58	61	58	61	60	58	60
BRYANT	145	-3	148	149	142	146	145	140	141	141	137	139
CARLTON ARMS	0	0	0	0	0	0	0	0	0	0	0	0
CROWN	66	5	61	61	59	59	60	62	61	57	62	62
DEAUVILLE	24	4	20	25	25	25	24	23	21	24	25	25
ELTON	0	0	0	0	0	0	0	0	1	1	2	4
HAMILTON PLACE	92	-3	95	89	74	69	68	71	73	73	84	99
HOLLAND	0	0	0	0	0	1	6	28	55	92	129	151
LATHAM	77	-1	78	75	76	83	90	95	94	80	71	63
LE MARQUIS	25	-1	26	29	35	38	42	44	49	49	51	52
LENOX	59	-1	60	61	60	58	58	59	60	58	57	57
MADISON	81	3	78	79	79	80	81	79	81	80	80	78
MARTINIQUE	0	-145	145	245	350	450	443	451	451	452	462	425
MAYFAIR	0	0	0	0	0	0	0	0	0	0	0	0
NORMANDIE	0	0	0	0	0	1	3	5	6	7	8	8
PENNINGTON	0	0	0	0	0	0	0	0	0	0	1	1
PRINCE GEORGE	460	-2	462	458	463	451	454	456	461	463	463	459
RESENT	124	-16	140	138	145	149	160	165	173	168	154	158
TERMINA	0	0	0	0	0	0	0	0	0	0	1	4
TIMES SQ MOTOR INN	84	-14	98	107	94	90	91	86	80	86	45	61
TUDOR	0	0	0	0	0	0	2	2	2	25	85	77
WILBERT	0	0	0	0	0	0	1	1	1	4	9	11
BORO TOTAL MANHATTAN	1424	-171	1595	1701	1788	1882	1923	1949	1999	2045	2110	2101
BROOKLYN HOTELS												
BAYVIEW	93	-2	95	94	95	94	95	95	93	95	95	95
BROOKLYN ARMS	262	-4	266	266	264	251	260	264	267	263	265	259
BULLSHIPPERS	22	-1	23	26	24	22	26	19	26	27	21	27
NEW MODERN	0	0	0	0	0	0	0	0	0	0	0	0
PARK MOTEL	0	0	0	0	0	0	0	0	0	0	0	0
PLAZA NORTH	23	1	22	25	24	26	28	26	26	27	28	29
SEABATE TERRACE	53	0	53	52	53	50	52	52	51	52	51	51
SURF	29	0	29	29	29	29	29	28	28	30	30	29
SHORE	5	-3	8	3	2	9	1	11	15	18	14	16
WINDJAMMER MOTOR INN	0	0	0	0	0	0	0	0	0	1	3	3
BORO TOTAL BROOKLYN	487	-9	496	495	491	481	496	495	506	513	505	509

CENSUS NUMERICAL LIST OF NYC HOMELESS FAMILIES BY FACILITY-12/31/88

	HOMES CENSUS 12/31/88	CHANGE FROM 11/30/88	HOMES CENSUS 11/30/88	HOMES CENSUS 10/31/88	HOMES CENSUS 09/30/88	HOMES CENSUS 08/31/88	HOMES CENSUS 08/01/88	HOMES CENSUS 06/30/88	HOMES CENSUS 05/31/88	HOMES CENSUS 05/03/88	HOMES CENSUS 03/31/88	HOMES CENSUS 03/01/88
QUEENS HOTELS												
ADRIA	0	0	0	0	0	0	0	0	0	0	0	0
ANCHOR MOTOR INN	0	0	0	0	0	0	0	0	0	0	1	1
BEACHVIEW	11	-2	13	11	13	11	13	12	13	8	10	9
BRISTOL	64	8	56	55	52	48	53	48	44	52	48	48
[illegible]	45	0	45	44	50	48	50	50	52	51	49	47
CROSS BAY	8	3	5	7	9	9	9	9	9	8	9	9
EXECUTIVE	0	0	0	0	0	0	1	1	1	1	1	1
JAMAICA ARMS	90	-4	94	91	88	86	86	80	85	70	74	76
LAWRENCE	19	-1	20	19	20	17	12	11	10	10	10	10
[illegible] ATLANTIC	45	-3	48	47	47	48	48	45	49	49	51	48
[illegible] COURT	53	-1	54	56	57	58	57	55	51	53	53	50
METS MOTOR INN	66	-6	72	70	66	75	79	76	83	82	81	83
[illegible] PARK	41	1	40	40	42	43	42	43	43	43	43	43
SKYWAY HOTEL	62	0	62	58	50	36	36	36	35	36	34	32
TRAVELERS INN	100	3	97	96	94	93	98	100	100	103	102	103
TURF CLUB MOTOR INN	10	-10	20	21	18	19	22	18	18	23	24	18
BORO TOTAL QUEENS	514	-12	526	513	600	591	608	582	593	589	593	585
BRONX HOTELS												
[illegible]	22	-4	26	22	28	23	24	24	29	25	23	31
BRONX PARK	14	-12	26	22	19	17	15	22	20	19	18	24
BIS	0	0	0	0	0	0	0	0	0	0	0	0
PARADISE	33	1	32	29	31	31	33	32	33	34	36	34
[illegible] SPECY	32	-1	33	34	49	42	46	36	33	46	50	41
[illegible] JESTER	22	0	22	23	22	24	27	27	28	27	27	28
BORO TOTAL BRONX	123	-16	139	130	149	137	145	141	143	152	154	158
STATEN ISLAND HOTELS												
CORCA D'ORO	114	0	114	112	115	114	115	116	115	113	110	115
COSMOPOLITAN	1	0	1	1	1	1	1	1	1	1	4	6
[illegible] STATEN ISLAND MOTOR	0	0	0	0	0	0	0	0	0	2	6	6
[illegible] DARLING	22	-3	25	15	17	15	18	16	20	22	22	24
BORO TOTAL STATEN IS.	137	-3	140	128	133	130	134	133	136	138	142	151
TOTAL FAMILIES IN HOTELS	2785	-211	2996	3069	3161	3221	3306	3300	3377	3437	3506	3504

CIS CENSUS-NUMERICAL LIST OF NYC HOMELESS FAMILIES BY FACILITY-12/31/88

		HOMES CENSUS 12/31/88	CHANGE FROM 11/30/88	HOMES CENSUS 11/30/88	HOMES CENSUS 10/31/88	HOMES CENSUS 09/30/88	HOMES CENSUS 08/31/88	HOMES CENSUS 08/01/88	HOMES CENSUS 06/30/88	HOMES CENSUS 05/31/88	HOMES CENSUS 05/03/88	HOMES CENSUS 03/31/88	HOMES CENSUS 03/01/88
TIER I SHELTERS													
151 ST SHELTER	BRONX	50	-15	65	63	66	64	64	65	62	60	65	65
FORBELL SHELTER	BKLN	84	-20	104	100	114	100	105	99	110	106	110	99
AUBURN PL. SHELT	BKLN	63	-14	77	76	73	74	82	82	139	132	131	133
CATHERINE ST.	MAN	157	8	149	175	180	179	151	147	143	149	146	149
EAST THIRD ST	MAN	52	-2	54	60	60	60	99	56	55	60	64	62
OVERNIGHT SHELTERS (5)		2	-28	30	19	12	18	11	0	2	0	0	1
TIER I TOTAL		408	-71	479	493	505	495	472	449	511	507	516	509
TIER II SHELTERS & FAMILY CENTERS													
AVENUE STREET	BKLN	123	14	109	110	111	105	114	110	108	109	114	111
CONVENT AVE.	MAN	71	-1	72	72	72	69	73	74	65	67	68	55
DEAN STREET	BKLN	8	1	7	7	1	10	9	10	9	9	9	10
E HARLEM FAM CTR	MAN	13	0	13	12	13	12	13	12	12	11	10	9
FOX STREET	BRONX	96	5	91	94	97	101	97	102	103	104	111	113
URBAN FAM CENTER	MAN	81	1	80	80	82	81	80	81	68	72	72	72
HC RESPITE CTR	MAN	38	0	38	38	37	38	38	39	40	38	38	37
RED CROSS FFC	MAN	89	7	82	88	89	85	87	86	88	73	74	81
AISCHEL 1	BRONX	6	1	5	5								
ALEX. ABRAHAM MES.	MAN	32	1	31	29	30	29	29	30	27	32	29	30
ST MARY'S WIN	MAN	0	0	0	0	0	0	)	0	0	0	0	0
JEFFERSON AVE. WIN	BKLN	5	0	5	5	5	4	5	4	5	4	4	4
KIANGA HOUSE	BKLN	9	2	7	4								
MONICA HOUSE WIN	BKLN	9	0	9	8	8	9	9	9	10	10	10	11
PARK PLACE WIN	BKLN	2	0	2	2	2	1	.	1	1	2	2	2
CASA RITA WIN	BRONX	15	-1	16	16	16	16	16	16	15	16	15	13
HELP 1	BKLN	174	17	157	176	190	188	181	163	132	132	91	92
STERLING PL WIN	BKLN	2	0	2	2	2	2	2	2	2	2	2	2
ST JOSEPH	QUEENS	6	-2	8	5	5	5	6	7	7	8	8	8
SEVENTH DAY	BKLN	2	-3	5	8	9	10	11	11	11	10	11	11
SAMARITAN HOUSE	BKLN	0	1	7	6	9	7	7	9	9	8	9	9
PROV. HOUSE 1	BKLN	2	-1	3	2	3	0	0	3	4	2	1	1
PROV. HOUSE 2	BKLN	1	0	1	1	2	1	1	1	2	2	2	2
PROV. HOUSE 3	QUEENS	5	0	5	3	3	3	5	5	4	3	3	4
PROSPECT IN-FTH	BRONX	78	1	77	79	78	76	79	77	73	77	76	76
MADISON ST. CHB	MAN	13	0	13	17	18	14	12	16	11	12	10	12
NAZARETH HOMES	MAN	3	0	3	4	4	4	4	4	4	3	1	1
SANCTUA/ESPERANZA	MAN	6	1	5	6	6	4	5	5	6	8	5	6
SARATOGA IN-FTH	QUEENS	223	8	215	214	212	209	209	210	212	207	212	203
#TIER II AUBURN	BKLN	52	-5	57	59	63	61	59	53				
ISLAND IN-FTH	S.I.	111	-2	113	114	116	114	115	110	109	110	109	86
VALENTINE MSE. CHB	BRONX	11	-1	12	12	9	10	8	9	9	9	11	11
HARRIET TUBMAN	MAN	96	1	95	94	98	98	99	96	95	95	98	96
PASSAGE HOUSE	BKLN	6	1	5	7	5	4	3					
SHARET HOUSING	QUEENS	1	0	1	1	1	1	1	1	1	1	1	1
SINERGIA	MAN	3	0	3	3	4	4	4	3	3	3		
SI-RESPITE CTR	S.I.	44	-2	46	45	45	44	46	45	33	7		
TIER II TOTAL		1444	44	1400	1428	1454	1419	1428	1404	1278	1245	1204	1181

DIS CENSUS-NUMERICAL LIST OF NYC HOMELESS FAMILIES BY FACILITY-12/31/88

	HOMES CENSUS 12/31/88	CHANGE FROM 11/30/88	HOMES CENSUS 11/30/88	HOMES CENSUS 10/31/88	HOMES CENSUS 09/30/88	HOMES CENSUS 08/31/88	HOMES CENSUS 08/01/88	HOMES CENSUS 06/30/88	HOMES CENSUS 05/31/88	HOMES CENSUS 05/03/88	HOMES CENSUS 03/31/88	HOMES CENSUS 03/01/88
TOTAL ALL FACILITIES	4637	-238	4875	4990	5120	5135	5206	5153	5166	5189	5226	5134

FAMILIES PERSONS OF TOTAL		
MANHATTAN	2078	44.81%
BRONX	379	8.17%
BROOKLYN	1037	22.41%
QUEENS	849	18.31%
STATEN IS	292	6.30%
TOTAL	4637	

BORO	##FACILITIES TIER I	TIER II	HOTELS	TOTAL
MANHATTAN	2	11	13	27
BRONX	1	5	5	11
BROOKLYN	2	14	7	23
QUEENS		4	13	17
STATEN IS.		2	3	5
TOTAL CITYWIDE	5	36	41	83

FAMILIES HOUSED	
IN HOTELS	2785
IN TIER I	408
IN TIER II	1444
TOTAL	4637

ADULTS	CHILDREN	TOTAL PERSONS
3765	5818	9583
565	507	1072
2044	3179	5223
6374	9504	15878

#The Auburn Shelter is listed as both a Tier I and Tier II facility. The Tier II designation represents private rooms on the 6th, 7th, and 8th floors.

Appendix E

JULY 1988 REST OF STATE SURVEY

COUNTY	CHILDREN	UNDER 5 YRS.	5 - 9 YRS.	10 YRS.OVER
ALBANY	20	NA	NA	NA 20*
ALLEGANY	5	5	0	0
BROOME	19	9	5	5
CATTARAUGUS	3	3	0	0
CAYUGA	4	2	2	0
CHAUTAUQUA	0	0	0	0
CHEMUNG	16	8	7	1
CHENANGO	8	2	4	2
CLINTON	33	NA	NA	NA 33*
COLUMBIA	4	4	0	0
CORTLAND	6	1	4	1
DELAWARE	NA	NA	NA	NA
DUTCHESS	118	51	41	26
ERIE	76	NA	NA	NA 76*
ESSEX	1	1	0	0
FRANKLIN	4	1	3	0
FULTON	5	4	1	0
GENESEE	0	0	0	0
GREENE	11	6	4	1
HAMILTON	0	0	0	0
HERKIMER	3	3	0	0
JEFFERSON	9	3	4	2
LEWIS	0	0	0	0

LIVINGSTON	7	NA	NA	NA 7*
MADISON	0	0	0	0
MONROE	58	33	17	8
MONTGOMERY	4	4	0	0
NASSAU	29	20	5	4
NIAGARA	7	4	2	1
ONEIDA	43	36	6	1
ONONDAGA	11	4	2	5
ONTARIO	2	2	0	0
ORANGE	306	178	NA	NA 128@
ORLEANS	3	0	0	3
OSWEGO	17	13	3	1
OTSEGO	8	5	3	0
PUTNAM	24	13	7	4
RENSSELAER	26	12	6	8
ROCKLAND	118	50	NA	NA 68@
ST. LAWRENCE	1	1	0	0
SARATOGA	21	5	11	5
SCHENECTADY	27	15	6	6
SCHOHARIE	0	0	0	0
SCHUYLER	0	0	0	0
SENECA	0	0	0	0
STEUBEN	0	0	0	0
SUFFOLK	508	188	157	163
SULLIVAN	25	15	7	3
TIOGA	0	0	0	0

TOMPKINS	21	6	9	6
ULSTER	35	17	10	8
WARREN	10	4	2	4
WASHINGSTON	4	3	1	0
WAYNE	13	4	6	3
WESTCHESTER	1978	1166	0	0 812@
WYOMING	3	0	0	3
YATES	3	2	0	1
TOTALS	3657	1903	335	275

* (136* TOTAL)-THESE NUMBERS CAN NOT BE BROKEN DOWN INTO ANY AGE GROUPS THIS TOTAL SHOULD BE ADDED TO THE THREE AGE GROUPS TO ARRIVE AT THE OVERALL TOTAL.

@ (1008@ TOTAL)-THESE NUMBERS INDICATE CHILDREN OVER AGE FIVE ONLY AND CAN NOT BE BROKEN DOWN INTO REMAINING AGE GROUPS. THIS TOTAL SHOULD BE ADDED TO THE THREE AGE GROUPS TO ARRIVE AT THE OVERALL TOTAL

SCHOOL BASED SERVICES

School based services that can be provided to overcome these barriers include the following:

- identification of students and registration outreach which should be done in coordination with social services;
- prompt assessment and placement of students in appropriate programs;
- development of mechanisms for prompt records transfer;
- development of mechanisms for arranging and providing transportation;
- attendance programs for both elementary and high school students;
- breakfast and lunch programs;
- the school may have to provide access to baths, clothes, extra food and sleeping accommodations;
- homework assistance/academic tutorial since these children have no place to do work outside of school;
- organized, extended day activities either at school or in hotel/shelter. This should be coordinated with social services and community agencies;

- outreach efforts for non-attendance problems;
- sensitization to, and awareness of the needs of homeless children and families on the part of school staff;
- parent education and support programs for parents;
- access to health services for children/families;
- ongoing coordination between the school, social services and the community; and
- provision of weekend and summer programs, both recreational and cultural, in collaboration with community and social services.

HOMELESS ADVISORY COMMITTEE

Mrs. Verona Middleton-Jeter
Director
Urban Family Center
Henry Street Settlement House
New York, New York 10090

Mr. Robert North
Associate Director
Boys Harbor, Inc.
1 East 104th Street
New York, New York 10029

Mr. Fred Griesbach
Coalition for the Homeless
90 State Street
Albany, New York 12207

Mr. Edward J. Milliken
District Superintendent
Suffolk II BOCES
201 Sunrise Highway
Patchogue, New York 11772

Mr. Richard Lerer
District Superintendent
Southern Westchester BOCES
17 Berkley Drive
Port Chester, New York 10573

Mr. David Torres
Assistant Deputy Commissioner
of Field Operations
Human Resources Administration
Office of Family Services
250 Church Street
New York, New York 10013

Ms. Judy Shepard
Executive Director
Association for Improvement of Mohegan
East Main Street
P.O. Box 103
Mohegan Lake, New York 15047

Dr. Gregory J. Vogt
Superintendent of Schools
Brewster Central School District
Farm to Market Road
Brewster, New York 10509

Mr. Joel Levy
Assistant Commissioner
Division of Housing
Westchester County DSS
112 East Port Road
White Plains, New York 10601

Ms. Bonnie Gross
Director, Office of Student Progress
New York City Board of Education
362 Schermerhorn Street
Brooklyn, New York 11217

Ms. Nancy Travers
Assistant Commissioner
Office of Shelter and Supported
Housing Programs
6th Floor - Room 603A
New York State Department of
Social Services
80 Maiden Lane
New York, New York 10038

Mr. Joseph Fahey
Westchester Council of Educators
for the Homeless
100 Diplomate Drive
Mt. Kisco, New York 10549

Mr. Tom Styron
Association to Benefit Children
12 East 96th Street
New York, New York 10128

Dr. Paul Winum
Deputy Director
Grand Street Settlement
80 Pitt Street
New York, New York 10002

Mr. Wayman Young
Administrator
Saratoga Interfaith Family Inn
Homes for the Homeless, Inc.
175-15 Rockaway Boulevard
Jamaica, New York 11434